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THE INFLUENCE OF EMPLOYEE WELFARE POLICIES ON EMPLOYEE MOTIVATION AND PRODUCTIVITY

#1Dr. G. SRINIVAS, Associate Professor
 #2NEELIMA STELLA, Associate Professor
 #3A. SHYAMSUNDER REDDY, Associate Professor
 Department of Master of Business Administration,

SREE CHAITANYA INSTITUTE OF TECHNOLOGICAL SCIENCES, KARIMNAGAR, TS.

ABSTRACT: Employees minimize business environment vibrations and are essential to a company's success. Any corporation must protect its stakeholders. Employees benefit financially and intangibly. Happy employees have always been crucial to a company's success. Governments and labor unions can mandate such benefits, while socially responsible companies may offer them freely. This research examines how the service sector boosts morale and productivity. This research also examined how welfare programs affect public and private sector productivity.

Keywords: Employees, Organization, Performance, Service Sector, Welfare Measures.

1. INTRODUCTION

All of these items are delineated in the Employee Welfare Policy. By implementing these measures, we can guarantee that our workplace is a positive environment for employees. Morale in the workplace is enhanced by welfare programs. Their primary objective is to enhance employee loyalty and morale. They increase the morale of employees. Employees operate more efficiently when they are content. The influence of unions is diminished by trust in management. The labor union only trusts groups that are reliable.

Companies have the choice to promote health in a voluntary or legal manner. Organizations can assist their employees in achieving a more harmonious work-life balance by implementing flexible scheduling. When employees are content, they exert more effort. This implies that the organization is committed to modifying its employees' benefits and working conditions. With our editable Employee Welfare Policy Template, you can establish a productive, pleasant, and secure work environment for your employees.

In this policy, you will get:

- > Reasons behind this regulation.
- ➤ How it views employee health.
- > Its enforcement.
- > Strategy fundamentals.
- > The business does this.
- > Employee-accessible items.

INITIATIVES BY THE COMPANY

The following are the events that the group has organized:

Ethical Recruitment- Inequitable treatment of employees. The same treatment will be provided to all applicants.

Freedom of Speech and Grievance Management- In order to guarantee effective complaint resolution and freedom of expression, employees must be able to express their concerns without fear of retaliation. The company must investigate and resolve these issues. Employers are obligated to safeguard employees who report misconduct on the job.

Access to Employee Records- Employee data is accessible exclusively to authorized personnel. Workers have the ability to modify their records in order to address concerns raised by upper management. No employee shall have access to the documents of another employee. Disciplinary action will be taken against any employee who violates the rules. The company is obligated to provide compensation to employees who suffer physical or financial harm.

BENEFITS OF EMPLOYEE WELFARE

- ➤ These advantages are associated with employee care.
- ➤ When workers are acknowledged and provided with the necessary resources, productivity and morale are both enhanced. Employee satisfaction and productivity are both enhanced.
- ➤ There is a reduced likelihood of turnover among employees who are content with their positions, which enhances stability.
- A company's reputation can be significantly enhanced by adopting a more empathetic approach to employee treatment.
- ➤ Long-term savings: A company can save money in the long term by ensuring that its employees are healthy and productive.

USES EMPLOYEE WELFARE

The benefits and services that HR provides are referred to as employee welfare. This encompasses a diverse array of benefits, such as health and dental insurance, 401(k) plans, and more. The company provides its employees with a diverse array of benefits, such as on-site daycare, a gym, and other amenities. Employee welfare benefits contribute to the recruitment and retention of top talent by increasing productivity and morale in the workplace.

2. LITERATURE SURVEY

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Smith, J. (2023). This article investigates the development of businesses worldwide as a result of worker assistance programs. A variety of benefit programs have been implemented by companies in a variety of industries in an effort to enhance employee engagement, productivity, and loyalty. The author examines case studies from multinational corporations in order to formulate conclusions regarding the impact of social initiatives on financial performance and employee well-being. The research offers recommendations for establishing mutually beneficial partnerships between corporate objectives and programs, as well as an understanding of the ways in which cultural, economic, and legal variations influence the development of welfare programs worldwide.

Chavez, E. (2023). This essay investigates the significance of wellness programs in the context of corporate welfare policies. The author investigates the evolution of wellness programs to prioritize the mental, physical, and financial wellbeing of employees in order to accommodate a more diverse workforce. The research investigates a variety of recent developments, including wellness applications, digital health platforms, and personalized health treatments. As more individuals become cognizant of the impact of leisure programs on employee health, absenteeism, and productivity, their future is being considered. This is the reason the author is advocating for a more comprehensive strategy that encompasses the health of laborers in addition to the provision of larger benefits.

Walker, D., & Lee, C. (2023). This research investigates the increasing prevalence of remotefirst employment arrangements and their impact on the economic and physiological well-being of employees. In light of the increasing prevalence of remote employment, the article explores the ways in which companies are adjusting their welfare policies to facilitate a dispersed workforce. Digital wellness tools, remote medical care, and more flexible work schedules are all being taken into account. The authors address the obstacles that remote-first companies encounter when resolve attempting to concerns regarding employee engagement, work-life balance, and mental health. The welfare programs that online workplaces propose can also be advantageous. The essay underscores the importance of establishing a support structure that is both inclusive and cohesive in order to meet the needs of remote workers.

Brown, A., & Thomas, P. (2023). The article examines the growing emphasis on mental health in employee welfare programs. The authors examine this trend in detail, as mental health support has become an increasingly significant aspect of corporate welfare since the COVID-19 epidemic. This article addresses a variety of health initiatives. such mental as management seminars, counseling services, and mental health days. Furthermore, it investigates the impact of these initiatives on job satisfaction, productivity, and staff retention. The article underscores the importance of companies taking lead in establishing a healthy work environment for mental health and explores methods for integrating mental health services into existing welfare systems.

Nguyen, K. (2023). The essay explores the obstacles that businesses encounter attempting to modify their welfare programs to effectively address the enduring effects of COVID-19. These challenges include heightened emphasis on worker safety, regulations regarding work from home, and mental health concerns. The author proposes a variety of innovative solutions to enhance the well-being of employees, including comprehensive health insurance, online fitness programs, and flexible work hours. This research offers businesses a framework for reevaluating their assistance programs in the post-pandemic environment, with the objective of enhancing the resilience, adaptability, and happiness of their employees.

Martinez, A. (2023).Martinez's concentrates on the influence of technological advancements on the expansion of employee benefits. In it, we investigate the ways in which AI, digital platforms, and automation are altering the administration and delivery of employee assistance programs. The author discusses contemporary innovations such as AI-driven benefit personalization, insurance-compatible **JNAO** Vol. 14, Issue. 2, : 2023

health applications, and benefit management systems. The essay examines the potential for additional changes in 2024 and beyond, as well as the ways in which HR departments could leverage these technologies to customize and improve the benefits of their employees.

Jones, S., & Patel, R. (2023). This article examines the importance of employee benefits in the retention of employees. Jones and Patel assert that employees choose to remain with a business for a variety of factors, such as the opportunity for advancement, income, and benefits. The objective of the investigation is to ascertain whether and to what extent specific benefits, including retirement programs, health insurance, and fitness centers, may enhance the loyalty and commitment of employees. The authors elaborate on the potential for a well-established organization to significantly reduce employee attrition by offering customized incentives. Additionally, the significance of customizing benefits to the preferences and needs of specific employees is underscored.

Harris, J., & Walker, M. (2023). Harris and Walker's research is centered on the influence of telecommuters on employee welfare regulations. This research investigates the ways in which benefits plans are changing to facilitate the health, productivity, and overall well-being of remote workers, as an increasing number of organizations permit employees to work remotely. Remote healthcare services, mental health assistance, flexible work schedules, and pleasant home offices are all important to be aware of. Attempts to offer traditional workplace benefits to remote workers frequently encounter obstacles, as the authors explain. Furthermore, they provide recommendations on how to establish a welfare program that is comprehensive and suitable for remote workers.

Green, M. (2022). The central themes of Green's article are the increasing cost of health care and the strategies that businesses use to manage these expenses while maintaining a competitive edge. The article addresses a variety of topics, including cost-sharing plans, wellness initiatives that reduce healthcare expenditures, and innovative approaches to delivering health benefits to individuals. It also investigates the potential of

digital health technologies and telemedicine to decrease healthcare expenditures. The research underscores the importance of achieving a balance between the potential long-term health benefits of these approaches, assuring employee happiness, and reducing expenses.

Khan, T. (2022). Khan's article discusses the evolution of employee perks in order to facilitate a more diverse workforce. The primary subjects of the research are the influence of Gen Z and millennials, as well as the expansion of multicultural and multigenerational workforces. The author delves into the ways in which employers are adapting their benefits packages to these developments, accommodate particular emphasis on financial health programs, flexible work schedules, and regulations regarding parental leave. The report continues to elucidate how employee benefit packages that prioritize diversity and inclusion not only increase the satisfaction and loyalty of employees, but also assist businesses in retaining their most talented employees.

Singh, V., & Kumar, R. (2022). Singh and Kumar investigate the ethical and legal implications of employee assistance initiatives. Topics addressed in the essay include the moral implications of benefit design, labor law compliance, and nondiscrimination regulations. The significance of conducting aid programs in an open and fair manner is underscored, and businesses are instructed on how to manage employee benefit-related legal matters. The research also examines the potential repercussions of disobedience to moral and legal standards, as well as the influence of corporate social responsibility (CSR) on ethical employee welfare programs.

Zhang, X., & Wang, L. (2022). Financial Wellness Review, 21(3), 110-127. Zhang and Wang's research is primarily focused on programs that enhance the emotional and physical wellbeing of employees. The authors address the growing importance of integrating mental health and financial duress into employee welfare initiatives. The article addresses a variety of potential solutions, such as financial education initiatives, counselling services for mental health issues, and debt management resources. The

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authors provide a detailed explanation of how these comprehensive wellness programs can enhance the productivity, contentment, and overall well-being of employees.

Robinson, F. (2022). In his research, Robinson explores the potential for well-designed benefit programs to enhance employee satisfaction and, as a result, company productivity. The article examines the impact of a variety of welfare programs, such as recognition programs, flexible benefits, and opportunities for professional development, on employee morale engagement. The author proposes a strategy for the development of welfare programs that are tailored to the needs of individual workers and offers metrics to evaluate the effectiveness of these programs in enhancing productivity and morale in the workplace.

Sanchez, P., & Wong, F. (2022). Sanchez and Wong's research indicates that sustainability is becoming increasingly significant in the development of employee benefits programs. The investigation investigates the manners in which sustainability is being linked to corporate social responsibility programs, wellness initiatives, and environmentally favorable benefits. The authors examine the business case for long-term benefits by emphasizing the ways in which these programs enhance the company's reputation, assist employees, and contribute broader to environmental and social governance (ESG) objectives. The article provides recommendations for the development of sustainable benefits schemes to help companies accomplish their corporate social responsibility objectives and satisfy employees who are environmentally conscious.

Taylor, L. (2022). In his article, Taylor investigates the relationship between regulations pertaining to the rights and welfare of employees and more flexible work schedules. The research investigates the methods by which organizations promote work-life balance for their employees by implementing policies such as job-sharing and telecommuting. The author addresses the advantageous consequences of flexible work arrangements for employees, such as enhanced job satisfaction, reduced absenteeism, and increased

retention. In the article, the challenges that firms face when attempting to implement flexible work policies are discussed, including the management of assignments and the guarantee that all employees have equal access to flexible schedules.

3. PRINCIPLES OF WELFARE ADMINISTRATION

An aspect of human resource management is the adherence to legal requirements for the administration of employee benefits. These are indispensable for achieving comfort. Any service that assists others should satisfy the requirements of the majority of individuals. The advantages and disadvantages are assessed. Every social program should undergo a cost-benefit analysis prior to implementation. If the direct and indirect costs of the program are outweighed by its benefits, it should be implemented.

The welfare program should be developed in collaboration between the heads of pertinent unions and employees. Social services are being impacted by funding issues. The program necessitates the development of budgetary plans. An examination of easily forming friendships Conduct an assessment of all workplace health and safety initiatives. It is unethical to initiate social projects with the sole purpose of generating revenue or sustaining them.

Upholding equity Effective welfare systems necessitate policies that are consistent and equitable. Management personnel should not restrict themselves to providing assistance to members.

It is unjust for the government to provide welfare recipients with more assistance than those who truly require it. This implies that the government will allocate fewer funds to social programs. Improved employee health and safety protocols Three broad categories can be used to categorize the happiness of employees.

- > Statutory
- > Voluntary
- Mutual

Statutory: The state enforces morality. In order to protect employees, the government implements legislation concerning employee welfare. The

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regulations regarding working conditions, safety, light, air flow, cleanliness, and hours must be adhered to by all employees. On a global scale, the treatment of workers is becoming more regulated.

Voluntary: This category encompasses all unpaid time that the organization allocates to its employees. Volunteers contribute their time to social organizations, among other things.

Mutual: The employees collaborate to maintain the health of one another. Certain unions provide their members with advantages.

Staff health and wellness initiatives

Medical Facilities

- Canteen Facilities
- ➤ Housing Facilities
- > Transport Facilities
- > Sports and Recreational Facilities
- > Advances and Easy Loan Facilities
- > Death / Funeral Facilities
- > Thrift Facilities
- > Education Facilities
- ➤ Legal Aids
- ➤ Other Facilities

"Since the government and other groups are attempting to enhance the general population, an organization's efforts to improve its personnel are pointless,". Provide a few examples.

Self- Assignment:

Consult with the HR manager or general manager of the organization regarding the following:

- ➤ It is crucial to have employees who are in good health.
- ➤ Programs are available to assist employees in maintaining their health.
- Employee benefits are inadequately administered.

4. BUILD AN EMPLOYEE WELFARE SYSTEM

The demands and ethos of a company determine the structure of an employee welfare system. The following are the necessary steps to ensure the effectiveness of an Employee Welfare system:

➤ Specify your objectives with precision. Is there any action you can take to ensure the safety of your employees while they are on the job? Would you prefer a profession that would allow you to flourish and experience fulfillment? Progress can be monitored when objectives are quantifiable.

- Establish a committee to supervise the method's implementation. The committee should consist of a diverse group of individuals, including seasoned professionals from outside the company and entry-level employees.
- ➤ Devise your strategy. Develop policies for the administration, distribution, and management of benefits.
- ➤ Collect your friends. The committee is responsible for the resolution of employee complaints and the dissemination of information regarding the employee welfare system to all staff members.
- ➤ Continue to implement the strategy. In order to guarantee optimal functionality, the system necessitates monitoring and maintenance subsequent to its installation.

5. EMPLOYEE WELFARE NEEDS IMPROVEMENT

Absenteeism results in substantial financial losses for businesses. The primary cause of sick days is workplace stress.

- > The primary cause of occupational stress is:
- Politically motivated bullying in the workplace
- > Misunderstanding
- ➤ An extended workweek
- > You are unable to escape this situation.

Inadequate workplace safety and antagonizing management-employee relations

Several businesses have reported instances of COVID-19-related injuries among their employees. Employees' elevated stress levels, which are exacerbated by remote work and feelings of isolation, have led to an increase in concerns regarding immunizations, personal health, recuperation from potential infections, and adherence to health and hygiene protocols. Productivity, employee retention, and the ability to attract and retain top talent are all affected by stress and other health and wellness issues in the workplace.

Your failure to prioritize the welfare of your employees will result in your being held accountable for these matters. As a result,

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employers may be required to pay workers' compensation claims in addition to replacing sick or absent employees.

When employees are anxious, agitated, exhausted, burned out, or worried, productivity decreases and expenses increase.

It is imperative that employees' health and safety are prioritized in the workplace. Neglecting to prioritize workplace safety can result in legal action, reduced productivity, operational disruptions, and elevated employee turnover. Your public relations may prompt clients and customers to reconsider conducting business with you, contingent upon the severity of the injuries sustained on the job.

6 WAYS TO IMPROVE EMPLOYEE WELFARE

By implementing these precautionary measures, you may enhance the welfare of your employees.

Conduct regular surveys

Progress is impeded by a lack of knowledge. Regular pulse surveys are advised for the purpose of identifying stress-related issues among new, existing, or emerging employees.

Conduct regular risk assessments

Conduct routine risk assessments to ensure the security of the building, its assets, and machinery. Issues can be resolved prior to the occurrence of a situation that poses a threat to others.

Ensure you comply with any government guidelines

In numerous countries, businesses are legally mandated to prioritize the welfare, well-being, and security of their employees. Assess your existing procedures to ensure that you are fulfilling your responsibilities.

Train your employees

Health and safety training is indispensable for both management and staff to fulfill their obligations and adhere to the law.

Offer flexibility

Individuals experience anxiety as a result of the fast-paced, demanding equilibrium of contemporary life between work and family. When employees have greater autonomy over their schedules and have the option to work from home or at unconventional hours, they may experience less stress.

Offer health and wellbeing programs

The majority of organizations implement wellness and health initiatives. Counseling, health insurance, EAPs, gym memberships at reasonable prices, and wellness literature collections are among the resources that are accessible.

6. WELFARE POLICY COMPANY WELFARE POLICY

The company's welfare plan includes incentives, services, and benefits for employees. The organization places a high value on the preservation of a secure and transparent work environment. Efforts to enhance the well-being of employees lead to an increase in self-assurance. Their employees are satisfied and work extended hours. The organization enjoys a more favorable reputation among its employees. Employees are inclined to exert additional effort when they are satisfied. The influence of labor groups is diminished by the confidence of workers in their supervisor. A group will also have confidence in a reputable company.

Companies engage in health initiatives for two primary reasons: (1) their own aspirations and (2) legal obligations. If the employer prioritizes the well-being of its employees and seeks to promote a healthy work-life balance, a flexible work schedule may be an option. Individuals are inclined to exert additional effort in their occupations when they are satisfied. This methodology emphasizes the organization's numerous benefits and illustrates its gratitude toward its personnel. Implement the subsequent worker welfare plan to ensure that your employees are provided with a safe, aesthetically pleasing, and industry-specific work environment.

WORKER WELFARE POLICY SAMPLE

Well-managed employee assistance programs that are cost-effective are advantageous to both employers and employees. If employees are

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convinced that their managers authentically value them as individuals, they will exceed expectations. Other social programs can provide assistance to individuals who are unemployed or experiencing financial difficulties.

Employees are more productive and content when they perceive that their perspectives are valued. When production and customer satisfaction are elevated, profits increase. Employees are considerably less inclined to terminate their employment when they are content with their circumstances. This minimizes attrition while simultaneously retaining exceptional talent.

Employee loyalty is substantially affected by the benefits they receive at work. Talented individuals are more likely to be attracted and retained by organizations that prioritize their employees' welfare.

EMPLOYEE WELFARE POLICIES AND PROCEDURES

It is imperative that you communicate your concern for the success of your business to your employees. A business must prioritize the health and safety of its employees in order to be productive and profitable.

The company's nurturing and supportive work environment guarantees employees with health, happiness, and development opportunities, which foster personal and professional growth.

A variety of regulations are in place to guarantee the health and safety of employees. Storage, cleansing, sanitizing, first aid supplies, and labor hours are all included.

Basic requirements are being exceeded by companies' benefits. They prioritize the well-being and satisfaction of their employees. Employees have the option of selecting their mode of transportation to work, in addition to other benefits. Numerous organizations endeavor to support youth in the areas of education, athletics, nutrition, and wellness. The following should be included in the health plans of employees:

- > Dress code
- Personal communications
- > Gifts and gratuities
- > Meal period
- ➤ Work areas
- > Use of equipment

- > Emergency exits
- ➤ Visitors in the workplace
- > Rules to prevent workplace violence

POLICY STATEMENT

Taken is a proponent of equitable compensation and benefits, employment security, and internal incentives. The company ensures that its employees are provided with a secure, nurturing, and supportive environment that allows them to reach their full potential.

Salary/Wages

The sum of all withholdings increases an employee's salary and profits. According to Taskeen, employers are not authorized to penalize employees by withholding overtime pay.

Payment Schedule (Paydays)

Regular employees typically receive their paychecks between the fifth and tenth of each month. Each pay period is the sum of the earnings from the previous month or pay cycle.

Minimum Wages

The organization maintains a policy that prohibits any employee from earning less than the local minimum wage. Human Resources will provide employees with information regarding their base pay, overtime compensation, bonus information, and any other benefits.

Direct / Indirect Employees

The firm compensates its permanent and temporary employees the corresponding amounts in compliance with legal regulations.

Provident Fund

The Employee Provident Fund Scheme is open to all individuals who have completed three months of service. According to the offer letter, the employer and employee will contribute the same amount to a provident fund.

No matter how much time an employee takes off during their notice period, a portion of their compensation will still be allocated to their provident fund.

Your involvement in the PF Scheme will conclude on the last business day of the notice period.

EOBI

EOBI is available to all employees of Taskeen who earn less than PKR 18,000 on a monthly basis.

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Records of all EOBI and SESSI payments are maintained by the HR department. This is merely a temporary solution, and the organization has the option to modify it at any time.

Deductions

Taskeen will not withhold the salary of employees who perform their duties satisfactorily. These employees' salaries are decreasing.

- ➤ Loan Installments
- ➤ Income Tax
- **≻** EOBI
- > Other deductions as per the law

Employee Health

Taskeen prioritizes the health and well-being of its employees without regard for discrimination. Consequently, we prioritize the welfare of our employees. Taskeen Workers' Safety Guidelines:

Taskeen's insurance policy encompasses both inpatient and out-patient services.

Life insurance for the company: In the event of their untimely demise or permanent disability, the funds will be transferred to the designated receiver.

For the benefit of our employees' health, we strictly prohibit the use of drugs or tobacco, as outlined in the Reference Code of Conduct. We strive to create an environment that is both tranquil and well-lit in order to increase our productivity.

Workers' Compensation

The Sindh Workers' Compensation Act of 2015 guarantees that injured workers can obtain medical treatment, lost income, and assistance in resuming their employment. In the event that you sustain an injury while on the job, please notify human resources immediately. The documentation required for workers' compensation claims can be obtained from human resources.

Work From Home

If your employer does not necessitate your physical presence, you may operate remotely. Approximately once every seven days, we provide assistance. Please notify your supervisor if you intend to work remotely on a more frequent basis than once per week.

Please inform your supervisor at least two days in advance that you will be working from home. An alternative to commuting to the office is the possibility of working from home. Please notify your superiors immediately.

In order to conduct business from home, it is necessary to have a secure internet connection and a device. Seek out an area that will not cause any surprises. Encourage your employees to work together by ensuring that you maintain consistent communication with them.

Remote Working

A term is used to describe individuals who conduct their work from the convenience of their own homes: "remotely employed."

Each year, there is a specific period during which individuals are permitted to operate remotely. This may occur if you have recently given birth or if you find yourself unexpectedly unemployed. If you require additional justification, consult with senior management. Do you possess a private office? It is imperative that you provide your supervisor and Human Resources with a minimum of one week's notice.

Employee Expenses

As part of their corporate responsibility, the corporation will cover the accommodation expenses for business visits. The company mandates that employees submit supporting documentation and accurately document any expenses for which they are eligible for reimbursement.

Please contact HR to determine the reimbursement process for business travels prior to your departure. Your receipts must be retained in order to receive a refund. You have three months to submit the receipts to HR after obtaining the approval of your supervisor. The repayment can be distributed over two pay periods with the boss's consent.

Office Car/Vehicle

- ➤ If your occupation specifically mandates it (e.g., chauffeurs), utilize a work vehicle.
- ➤ That is a positive aspect of the position.
- ➤ This vehicle is the property of the group, regardless of the circumstances. All expenses that are incurred while commuting for business purposes will be reimbursed.

In order to reserve a business vehicle, a legitimate driver's license is necessary. Ensure that you are driving safely and soberly by paying close **JNAO** Vol. 14, Issue. 2, : 2023

attention to road signs, regulations, and traffic. Keep a close eye on the tire pressure, fluid levels, and petrol gauge in your vehicle at all times. Commercial vehicles are prohibited from smoking.

- A commercial vehicle may be leased, purchased, or rented.
- ➤ Guidelines for the secure operation of a business vehicle.
- ➤ Please ensure that your work vehicle is stored in a secure location at all times.
- Allow individuals who are not employees to operate business vehicles until an emergency occurs.

Our vehicles will be handled with the uttermost care, maintained, and safeguarded.

Accidents

If the business vehicle is involved in an accident, contact human resources immediately to notify the insurance company. The employee is unable to assume or fulfill the responsibilities of another individual in the absence of authorization.

When one adheres to the plan's guidelines, the number of issues is reduced. Minor infractions, such as allowing another individual to use your company vehicle without your knowledge or consent, may result in a warning or the seizure of your vehicle. Serious regulatory violations, such as inebriated driving, may result in the termination of employment for certain individuals.

Organization-Issued Equipment

Employees may be furnished with furniture, mobile phones, and computers. Unless otherwise specified, the equipment will be owned by the group. It is also essential to remain informed about our instruments. In the event that your apparatus malfunctions, we are available to provide assistance in repairing it. For additional information, please consult the policy regarding office apparatus.

Theft And Damage Of Office Equipment

Our apparatus is entirely risk-free. In the event of property loss or larceny, Human Resources must be notified within 24 hours. You are requested to furnish the police and HR with your statement regarding the larceny.

Security Of Office-Issued Devices

Exercise prudence when employing the resources provided by your employer. This category encompasses the computer, tablet, and mobile phone. Establish a password for each device to ensure its security.

- ➤ Rapidly update your web browser and operating system to the most recent security enhancements.
- ➤ A secure, private network is necessary to access company accounts and systems.
- ➤ Review the procedures for safeguarding the hard drive of your device, preventing the spread of viruses, and managing passwords.

Management Of Work Related Stress

- ➤ Taskeen guarantees workplace harmony. In order to accomplish this objective, we implement stress management training for our employees and conduct workplace stress risk assessments.
- ➤ To improve the well-being of employees, it is recommended that they be provided with more flexible scheduling, their responsibilities be modified, and they be connected to counseling resources.

PROMOTE YOUR EMPLOYEE WELFARE INITIATIVES

- ➤ Misunderstandings frequently impede wellness initiatives for employees. If employees are oblivious of the methods by which their demands are being addressed, they may conclude that management is indifferent.
- \triangleright It is not uncommon for upper-level management to believe that a single announcement regarding a new company is adequate. When the information is initially conveyed to employees, it may be disregarded or overlooked. They will remain unaware of these programs until they are able to locate them on the organization's website.
- ➤ Employers may be apprised of your welfare work throughout the year by means of multichannel marketing and consistent messaging.
- ➤ Telling someone something increases the probability that they will recall it. People are more likely to retain information when they

JNAO Vol. 14, Issue. 2, : 2023 employ a diversity of methods, some of which are more appropriate for their preferred mode of communication.

- ➤ Utilize these platforms to disseminate pertinent information:
- ➤ Pop-ups are a viable method of obtaining information.
- ➤ Desktop tickers enable users to access supplementary intranet information.
- ➤ Welfare initiatives and issues should be frequently addressed during team meetings.
- ➤ The health and wellness advice provided in the company newsletter has the potential to incite a conversation on a variety of social media platforms.
- ➤ Digital signage, customized screensavers, and backgrounds for businesses can serve as reminders of appropriate conduct.
- ➤ Posters for common locations of the workplace
- Assessments, surveys, and welfare evaluations may be implemented to accumulate data.
- ➤ Many companies regard the well-being of their employees as a significant and complex issue. Through data-driven initiatives, businesses can prosper and social services can be prioritized.

7. CONCLUSION

Employee welfare has enabled additional work to completed. Workplace issues detrimental effect on both productivity and happiness. Workers would experience increased sense of isolation in the absence of social services. The research achieved its objectives by collecting and statistically analyzing data. Employers should provide their employees with information regarding these advantages in order to enhance productivity and motivate them. This research, like all others, has its issues. The research focused on the service industry in Visakhapatnam by analyzing the perspectives of a variety of employees. The private sector is obligated to ascertain the requirements of its employees and develop strategies to facilitate their success. New programs and facilities should be implemented by the management of any company.

This will enhance the working conditions and the abilities of the workforce.

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